

After reading these instructions, please click the link at the bottom of this page to Access Online Registration (it may be helpful to print this page or leave it open to refer to and open another tab to register):

When you click the link fill in all of the fields under Create New Account

Your Mobile number should be typed in without any dots, dashes or spaces  
(example:5551234567)

Be sure to select your Mobile Provider. The Other Number can be the same as your cell number or a landline. After reading the terms and conditions, check the box that you agree to them.

Click Next

Now enter your mobile number and the verification code that was sent to you by text and email.

Click Next

Enter your student's detail (name, sex and birthdate), then click Save Student. If you are registering more than one student repeat this step clicking save student after each entry.

Now fill in the family detail (parent's names, address, city, state and zip) Click Finish

You should now receive an email with your log in ID and a temporary password.

Go to [saltcreekballet.org](http://saltcreekballet.org) and click current student click here to access the Parent Portal on the Register for Classes page. Put in your ID and password.

To register for a class, click the select classes tab on the left. When searching for a class to register for, type in the name of the class (Pre-Ballet I, Level B, Teen Adult Level C ...) For the Summer Session be sure to type the word summer before the class level (Summer Pre-Ballet I, Summer Group II ...) Check the box to the far right of the class you are registering for, go to the bottom of the page, enter the date and click the register tab next to the date.

If you have more than one student, click the blue circle with the – sign in it next to the current student's name. You should now see all of your students listed. Click the blue circle with the + sign in it next to the student's name that you wish to register and the class list will appear. Once registered, Salt Creek will put in the correct charge for your class (this could take up to 3 days to go through). Once the charge is put in, you can log in to your account and make a payment or you can bring your payment to the Studio when your child has class.

If you have any questions, feel free to call the studio at: 630/769-1199 or email [saltcreek@saltcreekballet.org](mailto:saltcreek@saltcreekballet.org).

Link to Online Registration:

<https://www.compuschedule.com/Registration/StudentSignup.aspx?Ckey=SC1199>